



West Bengal Board of Primary Education

"Acharya Prafulla Chandra Bhavan", DK 7/1, Sector II, Bidhannagar, Kolkata 700091

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No. 137/BPE/D.El.Ed./2022

Date: 06/07/2022

NOTICE

THE MODALITIES FOR HOLDING PART-I (REGULAR/FACE TO FACE) D.EL.ED. OFFLINE EXAMINATION (THEORETICAL)–2020-2022

Revised Examination Schedule as notified under No. 95/BPE/D.El.Ed./2022 Dated: 03/06/2022

Diploma–In–Elementary Education Part–I Examination of the students of Session–2020–2022 & Continuing Candidates of Session–2018–2020 & 2019–2021

DATE	TIME	SUBJECT(S)
15/07/2022 (FRIDAY)	10:00 A.M. – 01:00 P.M.	CHILD STUDIES (CC-01)
15/07/2022 (FRIDAY)	02:00 P. M. – 05:00 P.M.	LANGUAGE (L 1) Bengali/Hindi/Urdu/Nepali/Santhali (CPS- 01)
16/07/2022 (SATURDAY)	10:00 A.M. – 01:00 P.M.	LANGUAGE (L 2) (English) (CPS- 02)
16/07/2022 (SATURDAY)	02:00 P. M. – 05:00 P.M.	ENVIRONMENTAL SCIENCES (CPS -04)
18/07/2022 (MONDAY)	10:00 A.M. – 01:00 P.M.	MATHEMATICS (CPS -03)

In continuation of our earlier Notifications No. 95/BPE/D.El.Ed./2022 Dated: 03/07/2022, regarding the D.El.Ed. Part-I Examination for the session 2020-2022, the following modalities for holding the D El Ed Part - I (Theoretical) Examination (Regular/Face-to-face) of the Session-2020-2022 are hereby notified:

- The Digital Admit Cards, generated by the Board digitally, will be sent to the respective Institute-log-ins on and from **11-07-2022**.
- The Heads of the Institutes are requested to handover the Digital Admit Cards to their students after downloading the same from the Institute log-in.
- All the participating D. El. Ed. Institutions, having centres to conduct the examination, are hereby directed to sanitize the institutions and maintain physical distancing norms and other COVID-protocols during the days of the examination.
- No examinee shall be allowed inside the hall without wearing masks.
- Seating arrangement shall be made in such a way that a considerable distance is

maintained from one another.

- There shall be sick room, attached to each venue for the examinees, suffering or if found out on the spot to suffer from fever/cough/cold or all.
- No guardian / parent/outsider shall throng at the gate or anywhere around within 100 yards of the venue
- Students should fall in a queue with their valid Admit Cards, maintaining a distance of 6ft and wearing masks for entry into the venue, where the venue authority will sanitize each, measure the body temperature. If the body temperature goes above the normal range, s/he will be directed to go to the sick room.
- The same procedures as above will be followed on all the three days of such examinations.
- Physically handicapped or otherwise incapacitated (duly certified by the competent medical authorities of the Government of West Bengal) examinees will be allowed to use 'scribes' (writers) as per our instructions/ guidelines under **Memo No. 136(24)/BPE/D.El.Ed./2022 dtd. 06/07/2022.**
- Compensatory (Additional) Time will be allowed to the candidates in terms of the guidelines in paragraph-XI of the office memorandum of the Ministry of Social Justice and Empowerment, Department of Disability Affairs, Dated-26/02/2013.
- The said notification is attached to this notification and available in the aforementioned websites for ready reference.
- Instructions to the Venue-Superintendent/Officer in Charge of the Venue should be followed strictly without any deviation. In case any deviation is required, the matter should be referred to the concerned district authority which will take up the matter with the Board for settlement.
- Use of electronic gadgets like mobile phones, calculators, pagers in the examination hall is strictly prohibited. If anybody is found to be with any of such devices, s/he will be expelled from the entire system of examination.

R.C. Bagchi

(Dr. R.C. Bagchi)
Secretary



West Bengal Board of Primary Education

"Acharya Prafulla Chandra Bhavan", DK 7/1, Sector - II, Bidhannagar, Kolkata 700091



91 33 2334 8983



91 33 2321 1201/2

No. 136(24)/BPE/D.EL.ED/2022

Date: 06/07/2022

To

The District Inspector of Schools (PE),

All Districts

Sub: Allowance of Scribes & Extra time to the examinees for the users of the Scribes/Readers and others with disabilities of 40% and above in Diploma – in - Elementary Education Part-I Examination, Session - 2020-2022 (Regular / CC of 2018 - 2020 & 2019 - 2021)

Ref: This office Notification No.95/BPE/D.El.Ed/2022, Dated03/06/2022

Sir/Madam,

With reference to the above, I am directed to inform you that the visually challenged and other wise disabled candidates, who have lost completely their individual capacity of writing, shall be allowed the facility of using scribes from among the persons who are currently students of Class-XI or below.

In such cases, you are hereby authorized to allow such facilities of using scribes on proper verification of the documents, mentioned below:

1. Admit card
2. Valid PH Certificate/incapacitation certificate, issued by the competent government medical authority
3. Proof/Proofs of having enjoyed such facilities on previous occasion, if any
4. The academic standard of the scribe, duly certified by the Head of the Institution where the scribe has been studying
5. A passport size photograph duly attested by the Head of the Institution shall also be pasted on the certificate

I am further directed to mention below the guidelines, contained in Paragraph-XI of the Office Memorandum of the Ministry of Social Justice and Empowerment, Department of Disability Affairs, dated - 26.02.2013 for your kind perusal and taking necessary action to ensure smooth conduct of the said examination in the district.

Paragraph-XI: "The word 'extra time or additional time' that is being currently used should be changed to 'compensatory time' and same should not be less than 20(twenty) minutes per hour of examination for persons who are making use of scribe /reader / lad assistant. All the

candidates with disability, not availing the facility of one hour for examination of 3(three) hours duration which could further be increased on case basis". Hope, you will exercise your authority under adequate justification.

Yours sincerely,

R. Bagchi

(Dr. R. C. Bagchi)

Secretary

No. 136(24)/1(674)/BPE/D.ELED/2022

Date: 06/07/2022

Copy forwarded for information to:

1. The Chairman /Chairperson, District Primary School Council /Primary School Council—
All Districts
2. The Principal / Head of the Department / TIC,— DIETs / Govt. Spons. PTTIs /Govt.

R. Bagchi

Secretary

F.No. 16-110/2003-DD.III
Government of India
Ministry of Social Justice & Empowerment
Department of Disability Affairs

Shastri Bhawan, New Delhi
Dated: 26th February, 2013

Office Memorandum

Subject: Guidelines for conducting written examination for Persons with Disabilities.

The undersigned is directed to say that Chief Commissioner of Persons with Disabilities (CCPD) in its order dated 23.11.2012 in case No. 3929/2007 (in the matter of Shri Gopal Sisodia, Indian Association of the Blind Vs. State Bank of India & Others) and in case No.65/1041/12-13 (in the matter of Score Foundation Vs. Department of Disability Affairs) had directed this Ministry to circulate guidelines for the purpose of conducting written examination for persons with disabilities for compliance by all concerned. In compliance of the above order, this Ministry hereby lays down the following uniform and comprehensive guidelines for conducting examination for the persons with disabilities as recommended by CCPD:-

- I. There should be a uniform and comprehensive policy across the country for persons with disabilities for written examination taking into account improvement in technology and new avenues opened to the persons with disabilities providing a level playing field. Policy should also have flexibility to accommodate the specific needs on case-to-case basis.
- II. There is no need for fixing separate criteria for regular and competitive examinations.
- III. The facility of Scribe/Reader/Lab Assistant should be allowed to any person who has disability of 40% or more if so desired by the person.
- IV. The candidate should have the discretion of opting for his own scribe/reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/reader/lab assistant to make panels at the District/Division/ State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe a day before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

- V. Criteria like educational qualification, marks scored, age or other such restrictions for the scribe/reader/lab assistant should not be fixed. Instead, the invigilation system should be strengthened, so that the candidates using scribe/reader/lab assistant do not indulge in mal-practices like copying and cheating during the examination.
- VI. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for languages.
- VII. Persons with disabilities should be given the option of choosing the mode for taking the examinations i.e. in Braille or in the computer or in large print or even by recording the answers as the examining bodies can easily make use of technology to convert question paper in large prints, e-text, or Braille and can also convert Braille text in English or regional languages.
- VIII. The candidates should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified.
- IX. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination.
- X. The disability certificate issued by the competent medical authority at any place should be accepted across the country.
- XI. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are making use of scribe/reader/lab assistant. All the candidates with disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration which could further be increased on case to case basis.
- XII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.
- XIII. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or

distraction during the day of the exam. The time of giving the question papers should be marked accurately and timely supply of supplementary papers should be ensured.

- XIV. The examining body should also provide reading material in Braille or E-Text or on computers having suitable screen reading softwares for open book examination. Similarly online examination should be in accessible format i.e. websites, question papers and all other study material should be accessible as per the international standards laid down in this regard.
- XV. Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.

2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under your administrative control may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,

Sd/

(Jagdish Kumar)

Deputy Secretary to the Govt. of India

To

1. Secretary of all Ministries/Department.
2. Secretary, UPSC, Shahjahan Road, New Delhi.
3. Chairman, SSC, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003.
4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance.
5. All National Institutes and RCI under administrative control of Department of Disability Affairs, Ministry of SJ&E, New Delhi

Copy to : CCPD, Sarojini Bhiawan, Bhagwan Dass Road, New Delhi with reference to order dated 23.11.2012 in case No. 3929/2007 and in case No.65/1041/12-13.